

PRESENT: Elise Rudland, Chair
Al Jenkins
Jim Smith
Barry Smith
Tony Greenfield
Burns Matkin
Lanny Matkin
Terry Hind
Lynda Coote, Recording Secretary

GUESTS: Len Pakulak, SCPI Chair
Rob Corlett, SCPI Director
Kevin Davie, SCPI Operations Manager
Brian Smart, Professional Forester

1. Call to Order

The Chair called the meeting to order at 7 pm.

2. Agenda

One additional item was added to New Business:

- CFAC Forest Industry Sub-Committee.

3. Minutes

Two revisions to the minutes were requested:

- Page 2, paragraph six delete the words "please remove"
- Page 4, Item 8, fifth paragraph "replace the name Tony with Terry."

MOVED by Barry Smith, SECONDED by Tony Greenfield

THAT "The minutes of the September 23, 2008 Community Forest Advisory Committee Meeting be approved as amended."

CARRIED UNANIMOUSLY

4. Business Arising

There was no business arising from the previous minutes.

5. Correspondence

5.1. Referral Letter from Frank Ullman, Ministry of Tourism, Arts & Culture

Kevin acknowledged receipt of this e-mail concerning an application for a handicapped trail into Hidden Grove and the construction of a parking lot off of the East Porpoise Bay Road.

Kevin explained he would need to complete a site visit and have further discussions with the SCPI Board. He stated there were established standards for trails and there were no reasons not to support this proposal. He also stated that he did not know whether the parking lot construction was within the jurisdiction of Highways or the District of Sechelt. Kevin will talk to Michael Davidson about these proposals.

Comments from the members included:

- This is the best laid out handicapped trail project for the Sunshine Coast
- The option has been thoroughly investigated and it is doable
- Good group and a good cause
- The group is not asking to restrict forest practices
- Support in principle but what about funding?
- Involves more than just trails, includes a boardwalk
- Support the proposal for Hidden Grove.

The Chair announced unanimous CFAC support for the handicapped trail into Hidden Grove.

5.2. Big Tree on the Crowston Lake Loop Trail

Kevin stated he had only received the map on this proposal but there was no problem with trails in general. It was confirmed that the Sunshine Coast Regional District had filed the Section 57 application for this trail and there were no potential cut blocks planned for this area as it had been set aside in the SCPI Operational Plan. Kevin also outlined standard operating practices for trails in cut blocks was to clean them up.

ACTIONS:

- (a) Kevin will complete a site visit for the handicapped trail at Hidden Grove**
- (b) Kevin will follow-up on the construction of the proposed parking lot off of East Porpoise Bay Road**
- (c) Kevin will clarify the details on the Crowston Lake Loop Trail.**

6. Committee Reports

6.1. Recreation

Al Jenkins reported on a recent meeting with Brad Proctor about the trails for the West Sechelt block where they discussed specific trails, locations and names. He indicated the West Sechelt map is now ready for digitizing.

6.2. Value Added

Burns Matkin reported he had left the committee and Lanny Matkin would take his place. Kevin Davie reported the information was contained in his report. Work was still being done on the value added forum. Committee members were confirmed as Terry Hind, Lanny Matkin, Bob Sitter, Peter Moonen, Rob Corlett and Kevin Davie.

7. New Business

7.1. Minute Taking

Lynda Coote offered some suggestions that would assist with the minute taking:

- Keeping the minutes concise and action orientated rather than verbatim
- Clearly worded motions that were repeated by the Chair before voting
- Written reports provided ahead of time
- Continue with the "Action" statements.

It was also requested that the Recording Secretary provide:

- An ongoing list of motions passed at the meetings
- A list of action items.

ACTION:

(d) Lynda will prepare a list indicating the CFAC motions and another one listing the Action Items.

7.2. Roberts Rules of Order

Barry Smith requested that CFAC consider adopting Roberts Rules of Order and that all discussions follow only after a motion has been moved and seconded.

Reference was also made to the circulated document entitled "Meeting Ground Rules, dated June 27, 2006."

MOVED by Barry Smith, SECONDED by Tony Greenfield
THAT "The Community Forest Advisory Committee adopts Roberts Rules of Order as a basis to run their meetings."

Comments from the members included:

- This is an informal setting
- Procedures for a motion are okay
- Don't want to tie up the process
- Okay with setting ground rules
- Rules can take away from a thought process
- Smooth flow of communications is important and this could put blocks in the way
- Better off without rules
- Let the Chair's experience keep things under control
- Usually rules are necessary when the committee members lack respect for each other
- Could be times when Roberts Rules are necessary
- This is the only board I know of that does not follow Roberts Rules of Order and conversations are not blocked in those meetings
- Are we less productive because we are less structured?

Chair Rudland explained that she wanted to run the meetings differently by:

- Preparation before the meeting
- Receiving written reports provided ahead of time
- Speaking through the Chair and not to each other
- Concentration on the issue not the person
- Not going the parliamentary way but tightening up on procedures.

Rob Corlett noted that CFAC were following the guidelines most of time and that having respect and addressing the Chair would help. He also mentioned a local citizen who had written a book on meeting rules and he offered to share a copy with the Chair.

Len Pakulak also offered a pocket book he used on Roberts Rules of Order. It was agreed that all members should have a copy.

MOTION CARRIED
ONE OPPOSED
TWO ABSTAINED

Kevin Davie confirmed that the office would purchase a copy of Robert's Rules of Order for the CFAC Chair.

8. Operations

Chair Rudland requested that a written operations report be made available to CFAC before the meeting.

8.1. Operations Manager's Report

Kevin provided a verbal report from his draft notes:

- Operational Plan completed
- Cut blocks being considered
- Referrals to Sechelt Indian Band
- Not much logging taking place
- 21 timber sticks to Okanagan Lake
- 4 cedar loads to Dave Vaughan from W007
- Timber Supply Analysis not completed
- Silviculture should be ready by the end of the year and it will address such items as spacing, thinning and fertilization
- Value Added – review of work done but not much appetite for expansion at the moment, although transportation was not that much of an issue
- Apparent lack of appropriately zoned industrial land on the Coast
- SCR D and the District of Sechelt not business friendly
- Pulp mill not buying at the moment
- Optimistic for the first quarter
- Busy with movie crews
- Getting caught up with the paperwork.

8.2. Weigh Scales

Kevin reported that a 3,000 - 4,000 cubic feet will cut will be necessary from W007 or W008A or W008B to ensure the weigh scale standards are up-to-date and the 1:4 ratio is maintained. Blocks that are completed will be reviewed by CFAC.

8.3. September 28, 2008 Walkabout

It was clarified that the staff person conducting the walkabouts will prepare some briefing notes and CFAC members will augment the information where necessary. Kevin's notes from the September 28, 2008 walkabout will be added to these minutes as an addendum. Walkabout notes should be emailed to all CFAC members for their information.

ACTION:

- (e) Kevin will forward a hard copy of his verbal report to the committee

8.4. Next Walkabout

There was a general discussion about what members should be looking for on these walkabouts and comments included:

- Post harvest reviews of forestry cuts
- Buffers
- What worked and what did not work
- Specific harvesting techniques
- Include site maps, pre-harvesting data
- Everyone's values are different and we all see things differently
- Did harvesting affect recreation or trails?
- What about visual quality objectives (VQO's)?
- Discuss the before and after scenarios
- What was the intent of the cut?
- What had to be changed and why?
- How did the Community Forest comply with all the rules and regulations?

Brian clarified that it was Kevin's responsibility to ensure the Community Forest was in complete compliance with all the regulations. Kevin noted that the planning stage information may not reflect what happened during the cut but all activities were above and beyond the normal forestry practices.

Len Pakulak noted that the decision to implement wider buffers was the right thing to do.

Tony Greenfield noted that a lot of decisions were made and suggested that it would be useful to produce a list of ten items on each block that outlined these decisions. Brian agreed to create this list.

Brian Smart noted the walkabouts were a great learning experience for everyone and looking at the before and after scenarios were useful. It was also suggested that a comparison of VQO photographs be prepared.

The next walkabout was scheduled for **Sunday, November 9, 2008**, meeting at the Daily Roast at Noon.

Al Jenkins requested a tour of the Tuwanek area and Brian agreed to try and include that area.

ACTIONS:

- (f) Kevin will provide a copy of his notes on the September 28, 2008 walkabout**
- (g) Brian will create a list of things above normal standards on each cut block.**
- (h) Brian will prepare a comparison of VQO photographs.**

9. Forest Industry Sub-Committee

Jim Smith proposed the creation of a CFAC Forest Industry Sub-Committee, consisting of representatives from the sorting and booming grounds, log haulers and various consultants as a way to address their concerns.

Comments included:

- Would like to review the written information first
- What would be the Terms of Reference and goals for this sub-committee?
- Concerned about the parameters of the sub-committee
- They should bring their views to the table so we can deal with the issues
- Appears to be some wide ranging issues that may not be a Community Forest matter
- What are their specific concerns?
- Can they bring their concerns to CFAC or write them down?
- Log hauling on Mason road and safety issues are two examples
- These are other stakeholders in the Community Forest
- Can Jim work with the contractors to bring their concerns forward to CFAC?

Kevin offered to scan Jim's written document and circulate it to the CFAC members.

MOVED by Burns Matkin, SECONDED by Lanny Matkin
THAT "The request to create a CFAC Forest Industry Sub-Committee be tabled until the next meeting that Jim Smith can attend."

CARRIED UNANIMOUSLY

ACTION:

(i) Kevin will scan Jim's written document and circulate to CFAC members

10. Next Meeting

The next regular CFAC meeting is scheduled for **Tuesday, November 18, 2008 at 7 pm** in the Sechelt Community Meeting Room.

11. Adjournment

The regular CFAC meeting adjourned at 8.30 pm.

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Elise Rudland, Chair

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Date

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CFAC Member

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Date