



SECHELT COMMUNITY PROJECTS INC.

BY EMAIL & BY REGISTERED MAIL

September 17, 2009



Re: *Freedom of Information and Protection of Privacy Act*
Request for Information – Sechelt Community Projects Inc. (SCPI)
Reference: FOI – SCPI – 2009-08-17

I am writing in response to your request dated August 12th, 2009 and received at our office via e-mail and fax on August 17th, 2009, for access to information under the *Freedom of Information and Protection of Privacy Act* (“FIPPA”).

For ease of reference, I have provided our responses following each of your questions. Also, I note that several of the documents you have requested are available on our website – www.sccf.ca. Please call our office if you wish to have hard copies of these documents printed.

- 1 Please provide me with a copy of SCPI's policy manual and a copy of the procedure used in the maintenance and update of SCPI's policy manual.**

The current SCPI policies are available on our website at www.sccf.ca (<http://www.sccf.ca/postedInfo/Global%20SCPI%20Policies%20Aug%202009.pdf> is the specific link to these policies.) Enclosed are copies of the SCPI current policies.

The policy manual is maintained and updated as necessary and, in any event, all policies are reviewed annually by the Board of Directors.

- 2. Please provide me with a copy of SCPI's Log Marketing Policy dated November, 2006 (which was referred to in SCPI Board Minutes of January 22nd, 2009).**

Our Log Marketing Policy is available on our website at www.sccf.ca. (The specific link is the same as in 1. above.) A copy of the Log Marketing Policy is enclosed.

- 3. Please provide me with a copy of the information from SCPI's Timber Supply Analysis that was requested for the Policy workshop (which was referred to in SCPI Board Minutes of January 22nd, 2009) that reflects the AAC with Chapman Creek omitted and also the AAC with Old Growth omitted.**

The Timber Supply Analysis is currently being finalized. It is our intention to make this document publicly available once it has been finalized and approved by the Board of Directors. We will advise you once this policy has been released to the public.

- 4. Please provide me a copy of SCPI's policy with respect to the harvesting of Old Growth trees within SCPI's timber harvesting land base (licence tenure).**

An Old Growth Forest Management Policy is in the final stages of being approved by the Board and will be made public after that time. We will advise you once this policy has been released to the public.

- 5. Please provide me with a copy of the Water Quality Statement that was approved by the SCPI board at their February 26th, 2009 board meeting (Item 3.1.b)**

Our "Managing for Quality in our Watersheds" Policy is available on our website at www.sccf.ca. (The specific link is the same as in 1. above.) A copy is enclosed.

I take this opportunity to encourage you to contact us directly in future with questions regarding SCPI operations. We are committed to effective and open communications and it should not be necessary for you to use the provisions of the FIPPA to obtain information about our activities.

Also, I ask you to bear in mind that requests made of SCPI under FIPPA oblige us to incur considerable costs to ensure compliance with the FIPPA regulations. These costs reduce the funds SCPI has to provide support to the community and to undertake our various economic development issues.

Under Section 52 of the FIPPA, you may ask the Information and Privacy Commissioner to review the decision to not disclose records that you requested. You have 30 working days from the receipt of this letter to request a review by writing to:

Office of the Information and Privacy Commissioner
3rd Floor, 756 Fort Street
Victoria, British Columbia V8W 1H2
Tel. (250) 387-5629 Fax (250) 387-1696

If you wish to request a review, please provide the Commissioner's office with:

1. Your name, address and telephone number;
2. The "reference number" quoted at the top of this letter (ie. "FOI-SCPI-2009-08-17");
3. The type of request that you made to SCPI, i.e., access, correction, fee complaint, time limit complaint, etc., or a copy of the request
4. A copy of SCPI's decision; and
5. The reasons or grounds upon which you are requesting the review.

If you have any questions about this letter, please write or call John R. Henderson, FOI Head, (604) 885-7809, prior to initiating a formal review process with the Office of the Information and Privacy Commissioner.

Yours truly,

SECHLT COMMUNITY PROJECTS INC.



JOHN R. HENDERSON

FOI Head

