

**SECHELT COMMUNITY PROJECTS INC.**  
(the "Corporation")

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS held on  
Thursday, March 26, 2009 at 3:00 p.m. at the Community Meeting Room,  
Sechelt Library Building, Sechelt, B.C.**

**PRESENT:**

Len Pakulak, Chair  
Bob Sitter, Director  
Claudia Ferris, Director  
Brian Carson, Director  
Elise Rudland, Director  
John Henderson, Director  
Jo-Anne Frank, Director

**ALSO PRESENT:**

Kevin Davie, Operations Manager  
Jacquie Cunliffe, Administrative Assistant  
Brian Smart, RPF

**REGRETS:**

Cameron Reid, Director  
Peter Moonen, Director

**AGENDA ITEMS:**

Agenda  
Minutes  
Status of Joint Board/Shareholder Meeting  
AGM Update  
2008 Audited Financial Statements Resolutions  
2009 Business Plan  
Financial Report ending February, 2009  
Operations Report  
Committee Reports

THE MEETING WAS CALLED TO ORDER AT 3:00 P.M.

**THE AGENDA WAS REVIEWED AND ADOPTED.**

Item 3.3 – Audit – Bring forward Audit Committee Report 8.3  
Item 2(a) – Timber Supply Analysis Review  
Item 8(g) – Organization Chart

Agenda Item 2

**MINUTES**

**MOTION:**

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED THAT** the minutes of the meeting held on February 26, 2009 be and are hereby approved.

Agenda Item 2a

**TIMBER SUPPLY ANALYSIS REVIEW**

Kevin Davie and Brian Smart provided the Board with an update of the status of the Timber Supply Analysis based on a 250 year outlook. Discussion included operational inventory and productivity potential.

Brian Smart left the meeting at 3:50 pm.

Agenda Item 3

**BUSINESS ARISING**

**3.1 Status of Joint Board/Shareholder meeting**

The joint meeting is tentatively scheduled for April 14<sup>th</sup> at 1:00 pm. Jo-Anne Frank will e-mail Len Pakulak to confirm.

**3.2 AGM Update**

Len Pakulak reviewed the letter and contents that will be delivered to the Shareholder advising of the AGM. The Shareholder will be invited to attend the Board Meeting prior to the AGM.

**3.3 2008 Audited Financial Statements and resolutions**

Bob Sitter, Chair of the Audit Committee, reviewed the changes to the 2008 Audited Financial Statements that were made subsequent to February 26, 2009 meeting.

**MOTION:**

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED THAT** pursuant to a recommendation made by the Audit Committee to the Board of Directors, the audited financial statements of the Corporation for the last completed fiscal year, being December 31, 2008 (the “2008 Audited Financial Statements”), be approved as amended and presented.

**AND FURTHER BE IT RESOLVED THAT** the 2008 Audited Financial Statements be and are hereto consented to in writing by all of the Directors and that any two Directors of the Corporation be authorized to sign the financial statements as evidence of such approval.

Agenda Item 4                      **NEW BUSINESS**

4.1      **2009 Business Plan**

Len Pakulak reported on the 2009 Business Plan that was created and submitted to Council as requested by the Shareholder.

Agenda Item 5                      **CORRESPONDENCE**  
N/A

Agenda Item 6                      **FINANCIAL REPORT**

**MOTION:**

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED THAT** the Financial Report to February 28, 2009 be received as presented.

Agenda Item 7                      **OPERATIONS REPORT**

7.      **Operations Report**

Kevin Davie submitted his report and expanded on it verbally.

Kevin Davie advised that there may be a Provincial rollover of interim probationary licenses. Kevin further reported on the Provincial announcement to grant permanent licenses, to those licensees who currently have a five year probationary period.

**ACTION:** Kevin Davie will send a WS065 Harvest Plan to CFAC for review.

**MOTION:**

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED** that the Operations Report be and is hereby received as presented.

**COMMITTEE REPORTS**

8.1      **Governance Report**

Table the Governance Report until after the joint meeting with Shareholder.

8.2      **Audit Committee Report**

Report provided under Agenda Item 3.3.

8.3      **Value Added Committee**

N/A

#### 8.4 **Communications Committee**

**Water Quality Policy** – After discussion, it was agreed that Claudia Ferris will change the wording so it reflects the changes as verbalized in the meeting and circulate the amended draft Water Quality Policy to the Directors.

**Recreation Policy** – Elise Rudland will take the draft Policy to the upcoming Recreation Meeting for input on the unresolved issues.

**Mature Forest Management Policy** and the **Communications Policy** – After discussion, it was agreed that these policies will be tabled to a future meeting.

#### 8.5 **Nomination Committee**

Len Pakulak reported that the Nominations Committee had interviewed a potential Director to bring forward to the Shareholder at the AGM.

MOTION:

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED** that the Nominations Committee recommends that the Board of Directors identify Tim Anderson as a potential future Director in 2009.

All Directors in attendance agreed to let their names stand for election at the 2009 AGM.

#### 8.6 **CFAC Committee**

Elise Rudland reported that Al Jenkins resigned as a member of CFAC.

CFAC requested that they address the Terms of Reference at the next CFAC meeting and bring back recommendations.

CFAC would like a site plan and a walkabout before the work begins.

Claudia will work with Kevin Davie to move forward with drafting best practices guidelines and send it to CFAC.

### 9. **OTHER ITEMS**

#### 9.1 **Organization Chart**

It was agreed to table discussion to the next Agenda.

9.2 **Tenders**

MOTION:

**UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED** that upon recommendation of Staff that the tender for road building be awarded to Ron Casey Contracting and the tender for harvesting be awarded to John Phare Contracting be and are hereby approved.

**ACTION:** After discussion it was agreed that at the commencement of road building public notification by way of an advertisement will be placed in the local newspapers and posted on the SCPI website.

11. **NEXT MEETING**

The next meeting of the Board of Directors will be held on Thursday, April 23, 2009 at 3:00 pm. The Annual General Meeting will follow at 5:00 pm.

12. **TERMINATION**

There being no further business, the regular meeting terminated at 6:00 p.m.

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Chair