

SECHELT COMMUNITY PROJECTS INC.
(the "Corporation")

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS
HELD ON THURSDAY, FEBRUARY 25, 2010 AT 9:00 A.M. AT
THE SUNSHINE COAST COMMUNITY FOREST CONFERENCE ROOM,
SECHELT, B.C.**

PRESENT:

Henderson, J. - Chair
Anderson, T. - Director
Jo-Anne Frank, Director
Moonen, P. - Director
Rudland, E. - Director
Sitter, B. – Director

ALSO PRESENT:

Davie, K. - Operations Manager
Cunliffe, J. - Administrative Assistant

REGRETS:

Len Pakulak – Director

THE REGULAR MEETING WAS CALLED TO ORDER AT 9:23 A.M.

The Agenda was reviewed and adopted.

MINUTES

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that the Minutes of November 26, 2009 be received and that the Minutes be adopted.

AUDIT COMMITTEE

The Audit Committee submitted a report respecting the draft 2009 Financial Statements to the Board of Directors and expanded on it verbally.

1. 2009 Financial Statements

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that pursuant to a recommendation by the Audit Committee, the audited financial statements of the Corporation for the last completed fiscal year, being December 31, 2009 (the "2009 Audited Financial Statements"), be approved as presented and amended.

The 2009 Audited Financial Statements be and are hereto consented to in writing by all of the Directors and that any two Directors of the Corporation be authorized to sign the financial statements as evidence of such approval.

IT WAS FURTHER RESOLVED that a dividend in the amount of \$1.50 per Common share, being the amount of \$25,890, be declared payable by the Company to the shareholder of record as at December 31, 2009.

The Audit Committee further advised that due to changes to the current auditing procedures, it is necessary to appoint new auditors for the 2010 audit.

2. **Surplus Funds Policy**

The Board of Directors agreed that the Governance Committee draft a Surplus Funds Policy dealing with the disbursement of any future surplus funds for review by the Board before March 5, 2010.

MANAGEMENT REPORT

A Management Report was submitted for discussion and Kevin Davie responded to questions.

Walks in the Woods

Several suggestions were made to expand the Walks in the Woods program, including:

- Registration beforehand; offer snacks/lunch;
- Include topics for education purposes such as: tree species, log sorting, etc;
- Appreciate if CF Engineer could attend the walks;
- Printed material available;
- Develop nature walks apart from operational block walks such as a tour of Hidden Grove; an Old Growth stand; Big Tree, Block WS064.

BCCFA AGM

Kevin Davie confirmed that the next BCCFA AGM will be held in Westbank, BC in June.

Certification

FSC and FSI certification was briefly discussed. Management will prepare a summary of certification concepts for the Board.

SCCF AGM

Tentative dates were discussed for scheduling the 2010 Annual General Meeting. It was agreed to set aside Thursday, April 8, 2010.

2010 PLANNING

It was agreed that a strategic planning session would be planned for late May, 2010.

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that a steering committee be struck consisting of Directors Frank, Sitter and Anderson to develop an agenda and schedule a facilitator for a Board strategic planning session.

It was further agreed that a 2010 Business Plan will be drafted by Management and sent to the Board of Directors for comments.

Budget Assumptions

The Budget Assumptions and the 2010 Budget were submitted for discussion and expanded on verbally.

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that the 2010 budget be adopted as amended.

BUSINESS ARISING

Tendering Policy

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that the Tender Policy be and is hereby approved as amended.

COMMITTEE REPORTS

Nominations Committee

A draft evaluation matrix was submitted to the Board for review and comments.

Economic Development PAC

Kevin Davie submitted the minutes of Value Added PAC held in January and expanded on it verbally.

Forestry PAC

Bob Sitter submitted the minutes of the February Forestry PAC meeting and expanded on it verbally.

BOARD MEETINGS 2010

Tentative Agendas

A tentative agenda summary was submitted for discussion purposes.

It was agreed that discussions for a Recreation Plan will be brought forward on the August, 2010 Agenda.

NEXT MEETING/FUTURE AGENDA ITEMS

The next meeting of the Board of Directors will be held on Thursday, May 27, 2009 at 9:00 am.

TERMINATION

There being no further business, the meeting terminated at 2:50 pm

Chair



SUNSHINE COAST COMMUNITY FOREST

BUILDING VALUE FOR OUR COMMUNITY

MANAGEMENT REPORT

Feb 2010

1. Operations

1.1. Engineering

Engineering was completed on the 40,000M³ approved by the board resulting in almost all of it under approved cutting permit. These costs came in below the anticipated \$70,000 estimate. Further details of the work done will be presented at the board meeting.

1.2. Logging

All of the logging in the last quarter was to service local customers. Volume logged for the year was 20,938M³. As per board approval, the 2010 harvesting has commenced with no hauling till after March 1.

1.3. Planning

1.3.1. Timber Supply Analysis

The draft Timber Supply Analysis (TSA) was reviewed in January with the FPAC. Management will report on the status of the updates at the May board meeting.

1.3.2. 2009 Spacing

All the spacing in the last quarter was completed under FIA funding.

1.3.3. Community Forest Operating Plan (CFOP)

The plan for updating the CFOP this spring is enclosed in a separate document.

1.4. Recreation

1.4.1. Hidden Grove

The parking lot was cleared and graded this month.

1.4.2. Trail Management Plan

Several trails were close to our block WS064 in West Sechelt. The local group was contacted prior to logging. Those trails will not be impacted significantly and will be re-established.

2. Log Sales

No sales occurred in January or February. We expect our first sales in March. Also, we have had only one call for local sales and will deliver after March 1.

3. Public Relations

3.1. Public Meeting

The next public meeting will be the AGM.

3.2. Advertising

Some advertising concerning the current logging plan has been done and we will be starting to put ads in every two weeks or so.

3.3. Website

The website update process is well underway. The results will include a clearer layout and easier to locate information. Also, an improved “search” ability will be provided to enable users to locate specific information faster and easier.

3.4. Walk in the Woods

A Walk in the Woods was undertaken in January in Wilson Creek. At least two additional walks are planned for this spring, particularly in relation to completing the amendment of the CFOP. Also, management is considering expanding the focus of these activities to include a broader educational component, so as to attract more participation.

4. Log Inventory

Log inventory at Dec 31, 2009 was 784m³. Of this, [???]m³ were sold in January and February. The balance remains in inventory and management is confident that it will be sold within the next [three] months

5. Management’s Priorities for the next four months

- 5.1.** complete the bulk of our projected harvesting for 2010
- 5.2.** complete the CFOP amendment process
- 5.3.** develop process for updating and finalizing TSA
- 5.4.** determine the process and timeline for receiving our Permanent License
- 5.5.** host a minimum of two Walks in the Woods, including more of an education component (to appeal to a broader audience.) Consider options for how to better promote these, to increase participation.

- 5.6.** spend time at West Sechelt Elementary explaining to students about forestry and safety surrounding logging trucks, with a view to expanding this to other schools.
- 5.7.** produce our Annual Report
- 5.8.** plan and hold our Annual General Meeting for April
- 5.9.** develop plans for improving the effectiveness of our community engagement activities
- 5.10.** coordinating and attending all PAC meetings (ED PAC, CF PAC, F PAC).
Work with Chair of CFAC to increase participation in the committee.
- 5.11.** host meeting with DoS council, in April (possibly adjacent to the AGM)
- 5.12.** ensure quarterly financials are prepared by April 20th, including all accruals
- 5.13.** organize strategic planning session for May board meeting
- 5.14.** undertake other initiatives as directed by the Board