

SECHELT COMMUNITY PROJECTS INC.
(the "Corporation")

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON MONDAY,
DECEMBER 12, 2011 AT 9:00 A.M. AT THE SUNSHINE COAST COMMUNITY
FOREST CONFERENCE ROOM, SECHELT, B.C.**

PRESENT:

Bonderud, G. - Chair
Sitter, B. -Vice Chair
Anderson, S. - Director
Anderson, T. - Director
Greenfield, T. - Director
Pinfold, T. - Director
Rudland, E. – Director

ALSO PRESENT:

Lasser, D. - Operations Manager
Harris, L. - Administrator

REGRETS:

Frank, J. - Director
Moonen, P. - Director

Call to Order

Glen Bonderud, Chair called the regular meeting to order at 9:00 A.M.

Agenda

The Agenda was reviewed and adopted with one addition to Other Business.

1. **Minutes**

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that the minutes of October 24, 2011 be received and that the minutes be approved.

2. **2012 Plan**

A draft cash flow budget for 2012 was reviewed and discussed. There was unanimous acceptance of the budget with a request to management to provide a draft profit and loss budget for review.

The safety manual, created April 2011, was briefly discussed. It was clarified that if only one contractor is working in a prescribed locale that he would be deemed the "Prime

Contractor". If more than one contractor is working in a prescribed location then it is possible that no contractor would assume responsibility for any others thereby deeming the Community Forest as the "Prime Contractor". As a prime contractor it is necessary, as per WorkSafe BC regulations, to have a safety program in place.

ACTION: Linda to redistribute the April 2011 Safety Manual to board members for review and approval.

Given that the Community Forest has no intention of harvesting Hidden Grove and that Hidden Grove is within the Community Forest tenure area, it was recommended by Dave Lasser that SCPI should apply for Section 56 status for Hidden Grove, with the support of the Sechelt Groves Society and the Sechelt Indian Band (SIB).

ACTION: Dave to contact Sechelt Groves Society and SIB to obtain consent and support.

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that SCPI will apply to the Ministry of Forests, Lands and Natural Resource Operations (Integrated Resource Operations Division - Recreation and Trails BC) for Section 56 status for Hidden Grove.

3. **Operations Report**

The cutting permit and road permit for the Angus Creek blocks have been received. Due to falling markets one block may be dropped from the plan for the short term. The cutting permit can be cancelled and replaced without penalty prior to any trees being harvested. The road plan will be modified to significantly reduce the amount of road in the BC Hydro right-of-way. As the road permit application included alternative options, changes to the plan can be made without reapplication to the Ministry of Forests.

The logging contractor for Angus Creek has been selected and the road building contractor will be selected this week. The expectation is to have the Angus Creek blocks completed by April 30, 2012.

Preliminary recce's in the West Sechelt tenure area are scheduled for this winter. Some recce's in Angus Creek have been done and more will be done this winter.

SCPI has received an amended Protocol Agreement from SIB but has not yet received comment regarding the application to renew the Forest Stewardship Plan.

Dave Lasser has been made aware that the Lidar data we have contains geographic 'holes'. SCR D is willing to share the cost of obtaining the missing data. The total cost should be approximately \$5,000.

The Wilson Creek assessment process has been awarded to Glynnis Horel, who will start in the new year and provide a draft report by March 2012. Dave Bates will be doing the fisheries portion of the project.

The final meeting of the Chapman/Gray Creek SARP Technical Working Group was held November 1 to review the draft plan. A final draft of the plan was submitted to SCRCD in mid November. Dave Lasser has committed SCPI to bear the cost of zoning the watershed as SCRCD said that it was not in the SARP Terms of Reference and the budget did not allow for it. He has also committed to developing Best Management Practices.

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that the Operations Report be accepted.

4. **Committee Reports**

(a) CFAC - The Governance Committee met with the CFAC Chair to review the Terms of Reference. Elise Rudland has resigned her position as a SCPI Liaison to CFAC. Tony Greenfield was nominated to fill that role. Tony accepted the appointment. The current and future role of CFAC was discussed with no decisions being made at the table.

ACTION: A meeting with select board members to be held in January to discuss the structure of all public advisory committees.

(b) Nominations - All members of the board, excepting the Vice-Chair, have agreed to stand for a further term.

ACTION: The Nominations Committee to meet in January to discuss recruitment of a new member.

5. **Economic Development**

(a) Glen Bonderud and Dave Lasser attended a DOS Committee-of-the-Whole meeting in November to present the current financial status of SCPI. It was noted that, given the change of Mayor and Council, a new meeting should be arranged to present SCPI's current position. The suggestion for DOS to use the 2011 dividend toward the Trails Society's strategy is to be put forward again.

ACTION: Glen to contact Jo-Anne Frank to arrange a meeting with DOS in January.

(b) Glen Bonderud and Peter Moonen met with Robert Van Norman, owner of the Inside Passage School of Fine Cabinet Making. They suggested, to Van Norman, a marketing course be made available to the students. A possible presenter was identified who could put together an on-coast workshop.

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that a workshop for students of the Inside Passage School and other local interested parties be funded by SCPI.

6. **Other Business**

(a) **FOI Request**

An FOI request has been received. The matter is under review by the FOI Commissioner's office. The board approved retention of an attorney by SCPI if necessary.

(b) A written request by John Bebbington that SCPI board meetings be open to the public was received. The topic was discussed and is under review, with other items, by the Governance Committee.

(c) **Signage - Hidden Grove**

The estimated cost of interpretive signage for Hidden Grove is \$2,000. Peter Moonen has offered to author the interpretive information.

MOTION:

UPON MOTION DULY MADE AND SECONDED IT WAS RESOLVED that Dave Lasser approach Sechelt Groves Society with an offer to fund the interpretive sign project.

(c) Elise Rudland was approached directly by Ross Muirhead (ELF) to accompany him on a walk through the East Wilson trails. After a discussion, Elise and Dave Lasser agreed to join him. A date will be arranged before the next board meeting.

8. **Next Meeting**

The next meeting of the Board of Directors will be held on Monday January 30, 2012 at 9:00 am.

9. **Termination**

There being no further business, the meeting terminated at 12:00 pm