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: SUNSHINE COAST COMMUNITY FOREST LTD.

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, February 9, 2026
AT 213 – 5710 Teredo St, Sechelt BC and by Zoom**

PRESENT:	Kathleen Suddes	Jordan Wilson (zoom)	Jim Tivy
(Directors)	Doug Marteinson(zoom)	Katherine Gordon	Russell Thorsteinsson(zoom)
REGRETS: Greg Caw, Stu Dornbierer, Mayor John Henderson - District of Sechelt, Alton Toth - District of Sechelt			
ALSO PRESENT: Warren Hansen - Managing Forester (zoom), Sara Zieleman - Executive Director, Karen Nielsen - Administrative Assistant,			

1.0 WELCOME - ?imash ?imash (ay – mosh, ay – mosh)

Chair Suddes called the meeting to order at 3:59 pm
Warren left the meeting at 4:30pm

2.0 Call to Order and Adoption of Agenda

MOTION: To adopt the agenda as circulated – CARRIED

3.0 Guests

4.0 Management Report

Operations

- HM64 & HM66-1A have now been sent out for Tender.
- Tenders close at noon on February 16, we need 2 board members available to review tender packages tentatively 4pm, February 17.
- AN27 is complete. Approximately 9 bin truckloads of firewood were delivered to the yard in January. Planting to occur in 2027 we need to grow the trees from seed (1 1/2 year process).
- CP22 – TU5 cutting permit is approved and we anticipate beginning work in late February. We are planning to use a new procurement approach based on hourly rates (cost plus profit) with increased supervision. With the tender package, we will request specific machine types, production rates, schedules, and work methods. Through this process, we aim to identify a contractor with the right combination of experience, equipment, and commitment to deliver the best results.
- WRR-related activities (pruning, raking, grinding, and chipping) are scheduled for March and April 2026.
- No log sales this month, our log broker has been able to locate a few more customers for domestic sales.

Education & Community Engagement

- Recreation: a proposal for the Cliff Gilker trail bridges has been re-submitted to the SCRD with requested amendments
- Kathleen gave an overview on the Governance Workshop she attended, lots of value in meeting with other community members, she has sent out a package for review.
- Pender Harbour Wildlife Society’s AGM February 17th will feature a guest speaker highly relevant to recent discussions of the board and advisory panel: Climate Change & BC Forests – Sally Aitken from UBC will be delivering a presentation “Climate Change & BC Forests” at the school in Pender, anyone available is encouraged to attend

- Past: Banff Mountain Film Festival – January 30th was sold out. Our booth was well visited, with conversations ranging from “what is a community forest” to in depth discussions about planning. The event was used as an opportunity to drive traffic to our operating plan survey just before the comment period closed.

MOTION: To accept and receive the February 2026 Management Report as presented – CARRIED

5.0 Minutes and Committees

a. Board

Minutes of January 12, 2026

MOTION: To accept the minutes of the January 12, 2026 Board Meeting – CARRIED

b. Executive – Kathleen and Doug worked on the Strategic Plan.

c. Audit –

2025 Financial Statements

Sara presented the 2025 Interim Financial Statements.

Points discussed related to the Income Statement include:

- No new log sales in Q4 so gross margin is largely unchanged from previous reporting, however there were some adjustments to costs as well as non-logging revenue. Approximately \$30,000 of costs relate to FESBC funded project costs.
- Other revenue – firewood is now recognized here (previously it offset program expenses in community relations but our outside accountant has advised the amount has become too significant – approx. \$23,000), we received some FESBC funds (\$32,000) but most of our approved grant funding will be in 2026/2027.
- Expenses – legal/audit higher than budgeted related to consultation on freedom of information, and confidential matters.
- Strategic initiatives spending includes
 - Community Relations – recreation and access, land based learning partnership, firewood program, events, meetings, community donations, sponsorships, social media management, and engagement initiatives.
 - Forest Management – Ecosystem based management planning, road rehabilitation, silviculture investment planning: tenure costs not tied to log production.
 - Research – soil research is the only current project; has experienced challenges with contamination by squatters and we’ll consider how to proceed this spring

Net income is higher than planned despite lower volume due to in large part to pole logging, and discretionary spending was more moderate than budgeted based on the looming market uncertainty through the year leading to management taking a precautionary approach.

On the Balance Sheet

- Inventory is primarily AN27 – book value of logs on hand at year end.
- Property purchased – chipper and boardroom tables were acquired this year
- Prepaid Operational Costs – includes carrying costs for WRR and reflects the investment in blocks in permit
- Silviculture costs – change reflects different level of activity, we did more planting in 2025 and less logging, leaving lower silviculture obligations at the end of the year.

MOTION – To accept the December 31, 2025 Financial Statements as presented - CARRIED

- d. **Nominations and Board Development** - no report
- e. **Legacy Fund** – no report
- f. **Governance** - no report
- g. **Community Advisory Panel** –

Jordan gave an overview of the CAP Meeting:

- CAP Supported the Board’s motion with respect to accepting the 2026 budget with ongoing engagement on log export plans
- They will be reviewing their TOR assisted by Richard Robertson
- Discussion included planning a CAP public meeting around AN12A, ecosystem based management, wildfire risk reduction, and operational planning.

MOTION: To receive the January 29, 3036 CAP meeting minutes and the committee report - CARRIED

6.0 Old Business – none

7.0 New Business – none

8.0 Correspondence –

Warren, Jim and Kathleen had a meeting with Ross Muirhead and it was a generally calm, respectful conversation with a different tone than in the past. Warren noted that he had engaged with Mr Muirhead questioning some of the content in his operating plan feedback, that he believed Mr Muirhead knew to be misleading. New operating plan feedback was received from Mr Muirhead following the meeting.

9.0 Next meeting (Regular) – March 9, 2026

Adjournment : 4:45 pm