

SUNSHINE COAST COMMUNITY FOREST LTD

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON MONDAY September 13, 2022 AT 213 – 5710 Teredo St, Sechelt BC

PRESENT: (Directors)	Kathleen Suddes Elise Rudland	Jim Tivy Dennis Lozinsky	Bob Michor Jordan Wilson	David King
ALSO PRESENT:	Zieleman – Administrator, Warren Hansen, Operations Manager, John Bebbington			

Call to Order

The meeting was called to order at 9:05 a.m.

1.0 Agenda

Agenda was adopted as presented.

2.0 Minutes

Minutes from the regular meeting of June 13, 2022. CARRIED.

3.0 Committees

3.1 Legacy Fund

The minutes of the Legacy Fund Committee meeting of July 19, 2022 were received.

John Bebbington, a community member serving on the Legacy Fund Committee presented to the Board of Directors. Information provided includes that he has served on the Legacy Fund Committee for 3 years, and an overview of the Legacy Fund activity including that 1.6 million has been distributed and the balance should be approximately 2.6-2.9 million. He feels the community does not recognize the value the Community Forest contributes to it because of the way the Legacy Fund is managed. Discussion includes the Legacy Fund bylaw and what it can and cannot be used for and how that's determined and discussed, possibility of investing funds within or outside of the Legacy Fund, meeting with the District of Sechelt annually to discuss the Legacy Fund, opportunity to discuss this following the election during the new Mayor and Council briefing. Chair will reach out to District of Sechelt CAO to seek a meeting and report back to the Board. Further discussion includes dividend structure, reinvesting in the community forest and the community outside of the Legacy Fund structure.

Discussion of exploring investment options includes considering guaranteed interest options. The Audit Committee will take up this business.

3.2 Executive Committee

Going to In Camera following regular meeting

3.3 Audit Committee

No Report

3.4 Nomination Committee

No Report

3.5 Communications

Update on activities of Communications Working Group including community engagement, coordinating marketing and communication issues, communications policy discussion. Administrator will share meeting minutes folder with the Board, it was an oversight not to include them in this meeting package. Further discussion includes handling of distracting communications and resources being spent on communicating with a limited number of people. Noted that the focus should be on how we communicate what we are doing. Discussion of potential meeting hosted by the Roberts Creek Community Association in November following an invitation from their President.

3.6 Governance Committee
No Report

4.0 **Operations Report**

Operations Manager provides report on current activity. Points discussed include: cutting permit and engineering activities, extreme fire danger status delaying start, anticipating harvest total of 14,000 this year, log price trends, new log broker A & A Trading will present to the Board at the next meeting, importance of local sales, Board will be asked to review contract and provide approval in the next 2 weeks prior to signing, road deactivation and invasives, butterfly rangers distributing seed packets, reserve targets and status of landscape level reserve design, update on trail crew, WoodExpo, recreational signage, Ecosystem Based Management initiatives at the Nation, summer student role and BCCFA grant,

MOTION to support the award of Log Brokering, EW24 and Road Deactivation contracts as recommended by the Operations Manager previously by e-mail.

5.0 **Old Business** - none

6.0 **New Business**

6.1 **WoodExpo** – this weekend, looking for Directors to volunteer

6.2 **Vista Radio proposal** – proposal is discussed, general agreement to proceed for the year and evaluate spend during budgeting

6.3 **BCCFA AGM** – overview of conference. We will not host next AGM. Leads to discussion on aspirational expansion opportunities and costs, and that SCRDR landfill planning may benefit from our LiDar data.

7.0 **Correspondence**

8.0 **Next Meeting**

Next Regular meeting: October 11th, 2022 4:00pm

[Meeting went In Camera at 11:19am for approximately 30 minutes]

MOTION that the SCCF create the position of Executive Director in order to reflect the SCCF's long term requirements, and that the current incumbent be invited/promoted into the position of Executive Director. CARRIED

MOTION that the SCCF modifies the position of Administrative Assistant in order to reflect the SCCF's long term clerical requirements, and that this position is part time up to a maximum of twelve (12) hours per week and under the direction and supervision of the "Executive Director." CARRIED

Meeting adjourned at approximately 12:00pm.