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: SUNSHINE COAST COMMUNITY FOREST LTD.

**MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, March 9, 2026
AT 213 – 5710 Teredo St, Sechelt BC and by Zoom**

PRESENT: (Directors)	Kathleen Suddes(zoom) Russell Thorsteinsson	Jordan Wilson (zoom) Stu Dornbierer(zoom)	Jim Tivy – Acting Chair Doug Marteinson (zoom)
REGRETS:	Katherine Gordon, Greg Caw,		
ALSO PRESENT:	Warren Hansen - Managing Forester(zoom), Sara Zieleman - Executive Director, Karen Nielsen - Administrative Assistant, Alton Toth - District of Sechelt(zoom), Mayor John Henderson - District of Sechelt (arrived at 5pm)		

1.0 WELCOME - ?imash ?imash (ay – mosh, ay – mosh)

Chair Tivy called the meeting to order at 4:02 pm

2.0 Call to Order and Adoption of Agenda

MOTION: To adopt the agenda as circulated – CARRIED

3.0 Guests Jack Edgar <https://uplandconsulting.ca/jackedgar/>

Jack Edgar – Farm Manager/Executive Director gave a presentation on the swiya farm which is considered a demonstration farm.

Highlights included:

- Development and clearing of degraded land regenerating it into an active 6 acre farm
- 30000 lbs of produce were harvested and distributed within the community
- 2 acres currently in production with 20 different crops
- 4 more acres under active restoration
- Currently off grid – no refrigeration
- Almost zero food waste
- This is their 4th growing season
- Their focus is ecosystem regeneration and community beautification
- Fruit and berry trees planted along the fenceline with the fruit for the community to enjoy
- New infrastructure created including 240,000L water storage and 2 greenhouses
- They offer training, employment & volunteer opportunities, community educational tours, and direct sales at the farm
- Future projects include a blueberry path - currently searching for logs for bed building of approx. 500 ft
- Looking at creating a low-tech biochar system to burn broom at Salish Soils

Board members discussed potential alignment with SCCF’s ecological restoration and community engagement objectives, including opportunities for future collaboration.

4.0 Management Report

Highlights of the Management Report and discussion includes:

- Blocks HM64 and HM66-1A was awarded to Forestech Industries Ltd. based on evaluation of both pricing and qualitative criteria following evaluation of four bids.
- Harvesting is expected to be completed by end of April, with approximately 12,000 m³ planned and a focus on domestic markets which the board expressed support for
- TU-5 cutting permit application (submitted November) reflects a revised procurement approach using a cost-plus model with increased supervision.
 - Board members discussed the rationale for the cost-plus procurement model given the uncertainty associated with selective treatment and expressed support for the approach.
 - Clarification provided that the procurement approach for TU-5 reflects the complexity and variability of selective treatment work.
- Wildfire Risk Reduction Work in TU-8 and TU-9 is nearing completion, with delays primarily due to wet weather conditions impacting chipping operations. SCCF's internal WRR crew has performed well, with only chipping remaining. External agencies (BC Wildfire Service and Rec Sites and Trails BC) have expressed interest in engaging SCCF's crew for additional work.
 - Board acknowledged strong early performance of the in-house WRR crew and its potential strategic value.
 - Questions were raised regarding future capacity and whether SCCF intends to expand this capability however organizational mandate could be limiting – a few projects are possible but not significant business development to perform work outside the tenure
- SCRD Trail Bridges Update: SCCF proposal for bridge replacement has been approved by the SCRD Board. Work remains contingent on final agreement and permitting. Update provided that a Development Variance Permit is expected to be considered by the District of Sechelt by March 19.
 - Positive public and media response to the project was noted.
 - Board discussed timing uncertainties related to permitting.
- Management Plan Update & Engagement: Early planning is underway for Management Plan renewal, including a potential multi-day workshop model with compensated participants. Work is being supported through a practicum project, with mentorship on engagement design. Staff identified the need for an independent third-party facilitator.
 - Board expressed support for a structured, well-facilitated engagement process.
 - Questions raised regarding participant selection and ensuring a diversity of perspectives.
- Community Engagement & Events - SCCF continues to expand community presence through Upcoming participation in the Rotary Community Connections Fair, Presentation to Rotary and the Sunshine Coast Natural History Society, Hosting of a WRR field tour with multiple agency and community participants, and Upcoming screening of Incandescence noted as a relevant community event.
 - Board noted strong participation in the WRR field tour and value of hands-on engagement. Continued emphasis placed on maintaining visibility and accessibility in the community is encouraged.

[MOTION: To accept and receive the March 2026 Management Report as presented including consideration of the Management's recommendation for a review and modernization of the Tendering Policy, including clarification of evaluation criteria and procedural updates. – CARRIED](#)

5.0 Minutes and Committees

a. Board

Minutes of February 9, 2026

[MOTION: To accept the minutes of the February 9, 2026 Board Meeting – CARRIED](#)

b. Executive –

- **Audit** – An audit completion meeting with Crowe MacKay is scheduled for March 18th, 2026. The auditors identified three minor items for discussion with the Audit Committee which the committee

considered to be administrative in nature and not representing material concerns or risks such as presentation and categorization of certain line items including deposits and grant funding, and timing and alignment of revenue recognition or grant-funded activities.

- c. **Nominations and Board Development**- advertising started for Board Directors vacancies
- d. **Legacy Fund** – some future discussions required in this area
- e. **Governance** - meeting will be planned

Community Advisory Panel – Meeting February 26, 2026

2 action items –

Public meeting for AN12A – webinar followed by block walk is planned

CAP is in the final stages of revising their TOR

MOTION: To accept committee reports as presented - CARRIED

6.0 Old Business –

7.0 New Business –

- a. District of Sechelt Final Payment for Airport Project

Final cheque is ready for the District of Sechelt along with document package. Runway extension with tree removal was required, Community Forest was hired to complete this project.

MOTION: Board of Directors agrees to make the final payment for the Airport Project to the District of Sechelt in full- CARRIED

- b. Syiyaya Reconciliation [video release](#)

8.0 Correspondence –

- a. 2026-02-13 Canada Revenue Agency: Qualified Donee Status

We are now recognized as a Qualified Donee by Revenue Canada effective December 15, 2025 formalizing our non-profit status.

Excellent work Sara.

The Board agrees to publish the application letter as a resource on our website. – All in Favour.

- b. Kathleen, Jim and Warren met with ELF- responding to any questions they brought up, all parties were satisfied with the results of the meeting.

9.0 Next meeting (Regular) – April 13, 2026

AGM date – May 4th 6:30 – location to be confirmed.

Adjournment : 5:25 pm