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: **SUNSHINE COAST COMMUNITY FOREST LTD.**

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Wednesday, May 20, 2026
AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

PRESENT: (Directors) Kathleen Suddes - Chair, Jordan Wilson (zoom), Jim Tivy, Greg Caw, Maryann Kamphuis, Matthew Rockall, Aaron Joe (zoom)
REGRETS: Russell Thorsteinsson, Doug Marteinson

ALSO PRESENT: Warren Hansen - Managing Forester, Sara Zieleman - Executive Director(zoom), Karen Nielsen - Administrative Assistant, Alton Toth - District of Sechelt, Mayor John Henderson - District of Sechelt

1.0 WELCOME - ?imash ?imash (ay – mosh, ay – mosh)

Chair Toth called the meeting to order at 4:01 pm - Assumed by Chair Suddes 4:03pm

2.0 Call to Order and Adoption of Agenda
MOTION: To adopt the agenda as circulated – CARRIED

3.0 Appointments

a. **Election of Chair** - Nomination – Kathleen Suddes – Accepted and was Declared.
b. **Election of Vice Chair –** Nomination – Matthew Rockall – Accepted and was Declared
c. **Committee Appointments**
   1. **Executive –** Kathleen Suddes, Matthew Rockall, Jordan Wilson
   2. **Audit –** Russell Thorsteinson, Aaron Joe, Maryann Kamphuis
   3. **Nominations and Board Development –** Greg Caw, Kathleen Suddes
   4. **Legacy Fund –** Greg Caw, Kathleen Suddes, Doug Marteinson
   5. **Governance –** Jim Tivy, Matthew Rockall, Maryann Kamphuis, Russell Thorsteinson
   6. **CAP Liaison -** Maryann Kamphuis-primary, Greg Caw-secondary

Chair or designates will be required for each committee.

4.0 Management Report

Operations
HM66-1A/HM64 - Harvesting is progressing well. We are producing poles @ USD $40-50/m3 more than standard sawlog pricing. We are continuing to sell into a domestic market as much as we can.
Proposed Harvesting
CP 22 – TU 5 - We have postponed the WRR treatment until fall due to the current fire risk and spring sap flow.

The market is currently defined by a severe lack of supply, which is artificially propping up prices across several species despite weak spring demand and sluggish residential construction. Rising operational costs—specifically fuel and shipping—are directly impacting harvesting decisions and project viability.

Ecosystem Based Management
Wildfire Risk Reduction
TU-8 and TU-9 - All work is now complete for TU 8 as well.

Logan O'Reilly and team from the Fire and Ecosystems Research Lab (FERL) are working this week to install weather stations to monitor soil temperature/moisture and air temperature and humidity. These stations will help inform his research on wildfire behavior.

Recreation

SCRD Trail Bridges

This month, we removed both bridges to meet the April 30 permit deadline. We also revised the Upper Falls bridge length from 30’ to 40’, which required bringing a log to the site for milling.

Silviculture Investment Plan

A draft report identifying candidate areas for silviculture treatments has been submitted, specifically focusing on juvenile and commercial thinning. Moving forward, the team will conduct a formal review of these proposed sites while simultaneously identifying funding and grant opportunities to support the project's financing.

Community Engagement & Education

Past and Upcoming Events:

Spring is a busy season for events, Directors are encouraged to attend if they are able as staff will be doing many events alone over the coming weeks. At the recent Ivy removal a 40yd bin was filled in just two hours! We’ll be doing this again on May 31st. These are in partnership with Talaysay Tours, Salish Soils and swiya farm.

MOTION: To accept and receive the May 2026 Management Report as presented - CARRIED

5.0 Minutes and Committees

a. **Board**

Minutes of April 13, 2026

MOTION: To accept the minutes of the April 13, 2026 Board Meeting – CARRIED

b. **Executive –**

c. **Audit –** 2026 Q1 Financial Statements

Sara gave an overview of the Q1 financial statements **–** Volume sold was a little higher than anticipated due to year end inventory selling through more quickly than anticipated. Value is also slightly higher than budgeted but remarkably close, about $5/m3. Logging costs were a little higher due to poles. Budget variances and other items discussed and explained include audit, community engagement including the firewood yard, and the correlation between timber supply management costs related to wildfire risk reduction and almost equivalent in miscellaneous revenue. With expenses close to budget, the higher than budgeted revenue result in near breakeven, a big improvement over the budgeted loss. The balance sheet and cash flow primarily reflect the completion of the Forest License purchase, as well as the chipper. A grant was received for 25% of chipper costs from the Wildire Risk Equipment Trust which will be reflected in the next period.

Motion: To accept the 2026 Q1 Financial Statements - CARRIED

d. **Nominations and Board Development-** No report.

e. **Legacy Fund** – No report.

f. **Governance -** Corporate Governance Policy Review –

Updates not necessarily required – for Director annual review.

g. **Community Advisory Panel –** Meeting April 29, 2026 - Jordan Wilson – Liaison

Matthew gave a quick update as Jordan was not able to attend the meeting

CAP plans to establish a process after the SCCF AGM for the CAP hold their own AGM and confirm renewal of membership annually.

The TOR is also currently being revised – to be voted to adopt at the CAP AGM. There will be more of a formal process for membership after that date. (continuance, retirement and new appointments) At the meeting following the AGM a Chair will be appointed or at the AGM meeting if necessary.
Discussion held regarding AN12A – a determination was made to wait for a plan from Warren as to what SCCF has planned for this block.

MOTION: To accept committee reports as presented - CARRIED

6.0 Old Business –

7.0 New Business – Telpay Proposal

Management believes implementation of Telpay could provide several benefits without a change in cost, including reduced administrative time associated with cheque preparation, e-transfers, and wire transfers and reduced travel time for obtaining director signatures, generally improved efficiency and modernization. Management is therefore seeking Board approval to proceed with implementation of Telpay.
Discussion includes how approvals by directors are executed on the platform, and staff and a director with experience using it finding it a positive experience.

Motion: To approve the implementation of Telpay – CARRIED

8.0 Correspondence – SCRD Letter re: Zig Zag Bridge

SCRD made a request for SCCF to collaborate on the replacement of the Zig Zag Bridge.
Based on SCCF's current workload, active initiatives, and available staff capacity, SCCF is not in a position at this time to prepare a proposal for the replacement of the Zig Zag Bridge but we did indicate in a conversation and in writing that we would like to consider future bridge projects including this one, at a later time.

9.0 Next meeting (Regular) – Monday June 8, 2026

Adjournment : 5:11 pm