

# SUNSHINE COAST COMMUNITY FOREST LTD

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, January 8, 2024  
AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

<b>PRESENT:</b> <b>(Directors)</b>	Jim Tivy Dennis Lozinsky	Greg Caw Jordan Wilson	Bob Michor Doug Marteinson
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Regrets: Kathleen Suddes Gord Crandlemire

**ALSO PRESENT:** Adam Shepherd - DOS, Sara Zieleman – Executive Director, Warren Hansen, Operations Manager, Karen Nielsen – taking minutes

## Call to Order

The meeting was called to order at 3:58 pm. Jim Tivy as Chair

## 1.0 Adoption of Agenda -

MOTION: Agenda was adopted as presented – CARRIED

## 2.0 Minutes

**2.1 November 13, 2023– Regular**

**2.2 December 11, 2023 – Regular**

Nominations and Board committee, question do we have copy of Creston Valley onboarding package – not yet.

MOTION: Minutes adopted as presented - CARRIED

## 3.0 Management Report

Busy logging CP18 – (AN3, AN3A and AN15). AN3 90% felled, work still in progress, 13,000 more metres to come out of blocks. 1500m of poles averaging \$240 m and cedar \$1500 m. Most poles are exported, example - Douglas Fir poles go to Texas, poles are a finished product when they leave.

[Redacted from published minutes in accordance with FIPPA.]

Education – UBC PhD student Tara Brown is working on a healing forest project, there is a link to her draft report in the Management Report.

Question regarding Community Engagement update regarding Wildfire Risk Reduction briefing – Frontera – we are waiting for the report and going to contact Wildfire BC and Dave McIlwraith. This is a good opportunity for CF to coordinate our

efforts with them, discussion will include requesting help with sensitive areas such as Tuwanek, communication towers, etc.

**MOTION: To accept and receive the January 2024 Management Report - CARRIED**

#### **4.0 Committee Business**

**4.1 Executive Committee – no report**

**4.2 Audit Committee – no report**

**4.3 Nominations and Board Development Committee – no report**

**4.3.1 Draft Board Skills Questionnaire – waiting for results from group.**

Skills experience, background 1-10, reduced to scale of 5, with relevant qualification to what we're talking about. Some headings amalgamated. Better to have questions where you can add some commentary rather than just numbers. Please send your responses to the questionnaire to Greg 1 week before the next meeting.

The committee would like the board to review and share at the next board meeting.

If AGM is in May, the nominations committee should be ready by early March. Will set up as formal interview for now, asset qualification, but can be amended to become more informal. The Board and Nominations Committee can temporarily own the governance document.

Question, where do you see holes in the board – gender/age/variety of other things as well.

Currently short one board member.

The questionnaire can be sent out as both a PDF and word document.

**4.4 Legacy Fund Committee – no report**

**4.5 Governance Committee – met with the DOS, there will be a meeting in a week to further discuss Kathleen's proposal.** It is possible the meeting with the council will not be until February. The committee haven't met since last board meeting.

**4.5.1 Minutes of November 27, 2023**

**MOTION: To accept the Minutes of the November 27 meeting -CARRIED**

**4.6 Community Advisory Panel**

The committee did a review of past action items, would like update on EBM progress plan, and an update of the Community Engagement Draft.

After Suzanne left, no Quorum.

Discussion suggested a subcommittee of CAP and Board members for future wood lot purchase – could be generalities, but no subcommittee - CAP can discuss as an expansion idea/project and report their findings.

John Bebbington announced he will be stepping down as Chair of CAP. Now CAP will be down to 4, there are 2 members waiting to be voted in. Jimmy Smith and Steve McKenzie

Question who is on the EBM planning team, Warren, Sara, Kathleen Anna, Laurie. Greg would be interested in joining.

**4.6.1 Minutes of November 30, 2023**

**MOTION: to accept November 30 CAP minutes and Jordan's report- CARRIED**

#### **5.0 Old Business - None**

## **6.0 New Business**

### **6.1 Municipal Pension Plan Enrollment**

Discussed with Executive by Kathleen suggesting that CF enroll in the Municipal Pension plan. Specific board resolutions read. Question regarding funding - funded by both employer and employee up to contribution maximums. Discussed by Executive and recommended to proceed. Does not apply to summer students, only applies to full and part time employees after they have worked 2 years and other criteria.

**MOTION:** To accept the Municipal Pension Plan Enrollment - CARRIED

**7.0 Correspondence** – Warren received an email from Interfor in early December to buy a forest license of 10000 m. CF replied that we were interested and would discuss with the board. As a community forest we need to put this into an area base, and need to look for an area with 10000m. Warren and Sara will plan further and then bring to board for discussion.

**MOTION:** To form a subcommittee to work with Warren on expansion proposals. Dennis, Bob and Greg nominated and accepted - CARRIED

**MOTION:** To charge the subcommittee to investigate the Interfor and Proben proposals. - CARRIED

## **8.0 Next meeting February 12, 2024**

Adjourn meeting at 5.11.