

: SUNSHINE COAST COMMUNITY FOREST LTD.

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, June 8, 2024
AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

PRESENT:	Kathleen Suddes	Greg Caw	Bob Michor	Katherine Gordon
(Directors)	Jordan Wilson	Doug Marteinson	Gord Crandlemire	Stu Dornbierer
ABSENT:	Jim Tivy			
REGRETS:	Sara Zieleman, Executive Director			
ALSO PRESENT:	Warren Hansen, Managing Forester	Karen Nielson, Administrative Assistant		
	Diane Corbett, Recorder			

Call to Order

Chair Suddes called the meeting to order at 4:01 pm.

1.0 Adoption of Agenda

MOTION: To adopt the agenda as circulated. – CARRIED

2.0 Minutes

2.1 May 13, 2024 – Regular

An amendment was proposed:

- Add: Bob Michor on Legacy Fund Committee.

MOTION: That the minutes be accepted as amended. – CARRIED

3.0 Appointments & Delegations – None

4.0 Management Report

4.1 SCRD Staff Report on Agreement for Stewardship of the Big Tree Recreation Site

The Management Report was presented; included the following topics:

- Completion of harvesting and grass seeding in AN03, AN15, and AN3A
- AN27 Standing Stem
- Waste recovery funding initiatives
- Proposed harvesting plans
- Log market
- Ecosystem-based management updates
 - Draft report now available for Board and CAP comments: [SCCF EBM - DRAFT -IFR- 20240412.pdf](#)
- 2024 Operating Plan Update
- Recreation – Bridges, Trails, SCRD Agreement
- Community engagement
 - Operating Plan webinars, June 10 and 20
 - Logger Sports 2025
 - Attendance at Earth Day, Firewood Yard Open House, Chapman Hatchery annual salmon release
- Education
 - Staff attendance at BC First Nations Forestry Conference, May 2024
 - UBC – discussions about academic partnership and research opportunities
 - Royal Roads Environment and Management Masters Student Carbon Project

MOTION: To accept the June 2024 Management Report as presented. – CARRIED

5.0 Committees

5.1 Executive Committee

5.1.1 May 21, 2024 Meeting

Focused on the sub-lease of the office space with Chartwell, which is where Warren used to work. Options were discussed. Chartwell had expressed interest, as they need more space for their operations. They do SCCF operational forestry. Committee decided to maintain this office space and relationship, and will keep the board informed. Warren has switched offices. Karen is doubled up with Sara. Will spend small amount of money to have a designer come in to look at how to make it work better. Will look at making sure agreement is fair and balanced. Hope to make space more effective and efficient. Warren talked to landlord, who was fine with changes.

5.2 Audit Committee

5.2.1 2024 Q1 Financial Statement

Chair Suddes reviewed the 2024 Q1 Financial Statement and responded to inquiries.

5.3 Nominations and Board Development Committee

No meetings yet

5.4 Legacy Fund Committee

5.4.1 June 3, 2024 Meeting

SCCF Legacy Fund – Letter of Intent Review 2024 was received.

Committee conducted a review of applicants; some were eliminated, and some applicants were asked for updates or more information. Priority projects included: St. Bart's food bank request, to increase storage capacity; Gibsons Seniors Society building expansion; Pender Harbour Music School for rebuilding of Reader Centre.

5.5 Governance Committee

No meetings yet

5.6 Community Advisory Panel

At next meeting CAP members will have a discussion about EBM and the operations plan documents; to be held on June 27 at 6:30 pm, or July 2 at 6:30 pm. Open to board.

6.0 Old Business – none

7.0 New Business – none

8.0 Correspondence – none

9.0 Next meeting July 8

9.1 Review of upcoming board schedule

Adjournment 5:17 pm