

# SUNSHINE COAST COMMUNITY FOREST LTD

## MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, MAY 29, 2023 AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

<b>PRESENT:</b> <b>(Directors)</b>	Jim Tivy Gord Crandlemire	Kathleen Suddes Dennis Lozinsky	Greg Caw Doug Marteinson	Bob Michor Jordan Wilson
Regrets:				
<b>ALSO PRESENT:</b> taking minutes	Sara Zieleman – Executive Director, Warren Hansen, Operations Manager, Karen Nielsen –			

### Call to Order

The meeting was called to order at 4:01p.m.

### 1.0 Agenda

Agenda was adopted as presented.

### 2.0 Chair Election

**MOTION** to appoint Kathleen Suddes as Chair for 2023-2024 - CARRIED.

**MOTION** to appoint Jim Tivy as Vice-Chair for 2023-2024 - CARRIED.

### 3.0 Minutes

**MOTION:** to accept Minutes from the regular meeting of May 2, 2023. CARRIED.

### 4.0 Management Report

Airport block work almost complete, fire mitigation complete, raked branches to roadside. Estimate for chipping and removal was prohibitively costly. Will reach out to pulp mill to see if they are interested in brush. All logs are gone, just brush left. Logs are being sold through A&A Trading. Dealt with crown land tall trees, still need some topped to address flight hazard on private land. The District of Sechelt will need to work with private landowners first. Currently working on application for CP18 (3 blocks in Angus Burnett). Harvesting will start when fire hazard season subsides, probably September/October. Road deactivation work will be undertaken in the fall. Discussion had surrounding fire, fire protection/mitigation/education, water supply and the role of the community forest.

### 5.0 Corporate Governance Policy Review

Has been updated in 2023, describes responsibilities of the board, committees, staff, and code of conduct. Brief overview of committee terms of reference to inform committee appointments.

### 6.0 Committee Appointments

#### 6.1 Executive

Made up of a Chair, Vice chair and third member. They have emergency powers to deal with issues surrounding directors, urgent issues, contracts for bids on wood blocks, etc. Would like senior directors involved. Executive is consulted in between board meetings when necessary and is a more significant time commitment.

**MOTION** to appoint Kathleen Suddes, Jim Tivy, Dennis Lozinsky, Bob Michor to the Executive Committee CARRIED

#### 6.2 Audit

Looks after operating procedures, entitled, and empowered to make decisions.

**MOTION** to appoint Dennis Lozinsky, Kathleen Suddes, Jordan Wilson, and Tim Anderson (3<sup>rd</sup> party expert) to the Audit Committee CARRIED

### **6.3 Nominations & Board Development**

Bringing in new directors, looks at board development, creating suggestions of what we could benefit from learning, educational, training, etc.

**MOTION** to appoint Gord Crandlemire, Greg Caw and Doug Marteinson. CARRIED

### **6.4 Legacy Fund**

**MOTION** to appoint Greg Caw, Kathleen Suddes, Gord Crandlemire, and Bob Michor (Chair) to the Legacy Fund, acknowledging District of Sechelt representatives Brenda Rowe, Darren Inkster and John Bebbington - Community Member continue to serve. CARRIED

### **6.5 Communications**

This committee was not struck last year. Originally needed to establish new necessary communications and community engagement processes. Not a real need to have this committee as currently done in house and reported on regularly to the board. Discussion held whether it is necessary to strike this committee for the current year.

**MOTION** to consider an ad-hoc committee if needed CARRIED

### **6.6 Governance**

Looks at policies and procedures of how we function – staff have been updating.

**MOTION** to appoint Jim Tivy, Dennis Lozinsky and Kathleen Suddes CARRIED

### **6.7 Community Advisory Panel**

Stand alone external group reporting to the Board of Directors. Jordan Wilson is liaison, doesn't vote, but sits in meetings.

Nothing preventing any director from attending a meeting but cannot vote. Open table to add to conversations. Board and CAP will do a block walk together. They are currently working through their agenda, including ELF, EBM, Carbon forest offsets. At the last board meeting, board agreed to give the Management Report to CAP after the Board has received them in response to request for CAP member to attend board meetings.

CAP would like to have a discussion with the board regarding fire prevention/suppression.

Jordan stated that CAP may be willing to take on a project or referral.

## **7.0 Old Business**

Financial Action Plan with Crowe McKay will discuss at next meeting

## **8.0 New Business**

8.1 Woodlot 2049 Purchase Opportunity –

Bob spoke with John Henderson to see if we can use Legacy Fund for this purchase.

Warren identified the woodlot in Halfmoon Bay, located adjacent to north of Halfmoon Bay lot we currently have – converted from Canfor timber sale major. Discussion held around how we can make this work if interested in purchasing. We reached out to Probyn that we would be interested in buying tenure. They would look at offer. Averages \$50 cubic meter profit per year. Lot must be logged every 5 years. Chartwell has been managing since 2010.

Board would need evaluation of wood lot, consultation with Sechelt Nation and approval from MOF and DOS to make decision. Woodlot is results based, more flexible. We would keep as a woodlot. Govt would like to see kept as woodlot. Estimated worth \$400,000. Up to Board to roll into EBM. Can dispose of licence if we need the money. Suggested we can also form its own company under SCCF and hold as asset under investment. We are allowed to hold 2 woodlots. Would be separate entity of our tenure. Would not go to our AAC. It is crown land,

licence transfer in perpetuity, renewed every 10 years. Worth contemplation at future date, not urgent at moment.  
Cost estimated to be less than \$5000 to put proposal together. Warren would represent both sides, is that a conflict.

**MOTION:** Warren to proceed in pursuing an appropriate proposal for wood lot purchase Dennis Lozinsky to be lead for Board. Once discussed/approved at the Board level then to put to a proposal to owner. CARRIED

#### 8.2 Annual Allowable Cut

Board concerned we are not making our AAC. - Concern is we need to do more layout and cutting permits in order to meet our AAC. We need to look at longer term planning to make our AAC.

Discussion held regarding the rationale of not always making our AAC.

End of 5 years we need to balance out to 100M +/- 10%. We are not currently making our 5 year cut goes back to 2020, when previous management reset the cut control period. End of 2020 had multiple issues including covid related problems. During 2022 approving bodies lacked capacity to consider cutting permit applications. Lots of community issues preventing meeting our cuts, balancing community values. 20,000m per year is based on 2005 values, logging is different today. Consequence of not meeting AAC is ability for Govt to take back undercut area – none of the 60 community forests under AAC have had AAC taken back. EBM determines what we are cutting.

#### 9.0 Correspondence

None

#### 10.0 Next meeting July 10, 2023 – Greg to Zoom in

General consensus to have a discussion about harvesting planning at next meeting to bring new Directors up to date.

Meeting Adjourned at 6:25 pm