

SUNSHINE COAST COMMUNITY FOREST LTD

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON MONDAY February 22, 2022 AT 213 – 5710 Teredo St, Sechelt BC

PRESENT: (Directors)	Kathleen Suddes Elise Rudland	Tony Greenfield Tim Anderson	Jim Tivy Gord Crandlemire
Regrets:	Peter Moonen, David King, Alicia Lavalle		
ALSO PRESENT:	Warren Hansen - Operations Manager Sara Zieleman – Administrator		

Call to Order

The meeting was called to order at 9:15 a.m.

1.0 Agenda

Agenda was adopted as presented with the addition of the Madrone Report under the Operations Manager's report.

2.0 Minutes

Minutes of January 17th, 2021 were accepted as presented.

3.0 Committees

3.1 Audit Committee – Audit Committee Chair presents the Planning Report to the Board prepared by Crowe discussing audit procedure, responsibilities of different parties, and explaining the change in materiality as being reflective of the level of business last year.

MOTION to receive the Planning Report to the Board. CARRIED.

3.2 Executive Committee – Discussion of the Strategic Plan includes noting the inclusion of recommendations from the Legacy Fund Committee.

3.3 Nomination Committee – Chair is absent. Committee has collected matrix feedback from all directors. Staff will confer with the committee chair to confirm desired skillsets to update advertising which will start this week.

3.4 Legacy Fund – Minutes need to be updated to reflect that District and Community Liaisons were present, and budget template language.

MOTION to receive the Legacy Fund Committee meeting minutes of January 31, 2022. CARRIED.

3.5 Communications – Board Chair provides overview of the Communications Committee proposal. Discussion includes changing Board composition, composition of the committee, and the value of engaging with community groups. It is noted that the community advisory panel has already been agreed to by the Board.

3.6 Governance Committee – No report.

4.0 **Operations Report**

Operations Manager provides overview of current operations. Points discussed include timber market and values for logs sold, harvesting plans for the next year, timber supply needs of local mills, drainage system requirements for climate change, growing alder in root rot sites and alder management requirements and growing practices. Powell River Community Forest may have information to share about growing alder in this site type. Airport lands were discussed, some additional requirements around permitting have lead to delays, landscape reserve design for old growth habitat

MOTION to receive the Operations Report as presented. CARRIED.

5.0 **Old Business**

Firewood Project program progress and challenges were discussed, including the changing involvement of community partners due to their capacity limitations.

MOTION to fulfill the role of Program Coordinator for the firewood project at 8 hours per week on an hourly contract basis. CARRIED.

6.0 **New Business**

BCTS 5-Year Plan Map

Discussion surrounding BCTS block adjacent to Sechelt Golf Course.

MOTION to begin exploring opportunity to acquire the BCTS block adjacent to the Sechelt Golf Course. CARRIED.

7.0 **Correspondence**

Correspondence was received.

8.0 **Next Meeting**

March 28, 2022 – 9:15am (Tentatively due to board member needs.)

Adjourned 11:45am