

SUNSHINE COAST COMMUNITY FOREST LTD

MINUTES OF MEETING OF THE BOARD OF DIRECTORS HELD ON Monday, October 16, 2023 AT 213 – 5710 Teredo St, Sechelt BC and by Zoom

PRESENT: (Directors)	Jim Tivy Gord Crandlemire	Kathleen Suddes Dennis Lozinsky	Greg Caw Jordan Wilson	Doug Marteinson
Regrets: Bob Michor				
ALSO PRESENT:	Sara Zieleman – Executive Director, Warren Hansen, Operations Manager, Karen Nielsen – taking minutes			

Call to Order

The meeting was called to order at 4.05 p.m. Request for approval to have the meeting recorded - agreed by all.

1.0 Agenda

MOTION: Agenda was adopted as presented – CARRIED

Question to whether we should have a strategic meeting to discuss Community Forest. Noted that anyone can call a special meeting if they would like. Suggested it might be useful to address term “clearcut”. Noted that is will be discussed in the Governance meeting.

2.0 Minutes

MOTION: to accept Minutes from the regular meeting of September 18, 2023. CARRIED.

3.0 Management Report

Operations – HM70, AP2, AP2A, still have volume to sell. Otherwise substantially completed.

Camp Byng – Removal of blowdown on site with verbal agreement for some compensation may be paid if expenses exceed wood value. Wood to be milled locally and some used to build a kiosk at Big Trees ½ of the kiosk is for CF and the other for Recreation and Trails hoping for completion Feb 2024.

Operations have been substantially the same since the summer, some brushing and planting done. Will start deactivation for EW24, Airport block and HM50. HM70 will have seasonal deactivation – putting in small water bars, maintenance to ditches etc., planning to keep firewood harvesting open.

Harvesting will commence October 2023 for CP18 (AN3, AN3A and AN15), cutting and road permits have been approved, road upgrades have commenced. A contractor has been chosen to commence the harvesting phase of the work.

Direct awards works are being completed. Large culverts are being installed near Hidden Grove.

Operational Plan- Open House public meeting is being planned for a November 20, 2023 release. There is a requirement in FSP, for a 30-day comment period, which will be Nov 20 – Dec 20.

We have been having difficulty finding wood with past harvests, we don’t have a balanced timber profile, we may need to hit Halfmoon Bay harder than other areas. Need to balance cut areas.

Conversation held regarding a more sensitive cut area proposed for the operations plan. This resulted in a further special meeting of the Board planned for November 3 to discuss and analyze in detail before making a decision for the operation

plan and SCCF's strategic planning. This proposed harvest strikes at the core of our vision and values and necessitates careful discussion and planning. Suggestion made that it would be a good opportunity to involve CAP and get the public involved. – The Board would like to have a meeting prior to the involvement of CAP or the public.

We need to be clear when it is put in the operating plan that it is made clear that it is open for discussion.

MOTION: To call a second meeting to discuss this issue, November 3, 2023 – CARRIED

The MOF asked SCCF to consider rolling FSR 7575.18 into our road permit. This road leads to more timber in the future and parts of it are deactivated to a wilderness road standard. It is the only road we will have that provides access to winter activities on Mt Crucil (sledding). There is limited liability (road deactivated to a wilderness standard) so risk (public and environment) is low. We recommend that we roll this road into our road permit R15528.

MOTION: To approve accepting maintenance of this road system FSR 7575.18 and roll it from MOF to SCCF – CARRIED

We received a notice that our stumpage will be revised monthly instead of semi-annual release. The data that derives this number is based on 6-month market data on a rolling average. It means a more responsive stumpage rate to the market. The new methodology will start November 1st and will apply to our timber coming off CP 18.

Market outlook – Overall the market continues to be slow, including for Fir and Hemlock. Our brokers feel optimistic about selling logs in late fall to winter.

Pilot project for FOMS (Forest Operations Mapping). MOF will bring public comments into the fold, proposed harvesting open to 30-day comment period, will be reviewed by MOF.

Frontera will have deliverables to us late October-November. They are working with wildfire service to help that along. There may be an opportunity to apply for funding. Frontera contacted Best BC, they advised 2024 funding mostly spoken for, if applying for funding apply now, this wasn't part of proposal we accepted. One of the priority areas in the Community Forest tenure area they are suggesting is between Sechelt Airport and BC Hydro right of way. Frontera is encouraging us to go ahead, to move forward for a prescription for that area, it will cost about \$20,000 - \$22,000 to ask for funding. Waiting for estimate in writing first before asking Board for a decision. Hoping Frontera can join one of our public meetings at some point.

MOTION: To receive October Management Report - CARRIED

4.0 Committee Business

4.1 Executive Committee

4.2 Audit Committee

No Report - Scheduled meeting with Crowe MacKay this Friday, October 20.

Will discuss Legacy Fund Grants with Crowe MacKay at this meeting.

4.3 Nominations and Board Development Committee

4.3.1 Skills and Experience Matrix

Meet in the 1st week of November and discuss the matrix will welcome input from Board Members for comments and ideas.

Creston Valley CF have an information package they give out if someone is interested in applying to be a Director. Maybe a good idea to give people something to help them understand the role before they apply.

4.4 Legacy Fund Committee

4.5 Governance Committee

4.5.1 Draft Expense Procedure and Form

4.5.2 2023-10-13 Meeting Minutes

Met Friday last week. Discussed “What does it mean to have policy”. They produced a document about how SCCF is governed. Identified various documents to review and discuss then broke that information down further. Identified new policies that need to be written. Will continue to work through documents and policies every 2 weeks and put together recommendations. Discussed how do we bring this information down to our budget. If the board would like to have a look at the early works, they are welcome to do so.

Strategic plan to be reviewed in the next few weeks.

Recommendation made that strategic plan should be reviewed every year inclusive of other committees and CAP.

4.6 Community Advisory Panel

There was not a quorum at the last CAP meeting, they just had a general discussion. CAP wants to organize another retreat, for a refocus and revision of itself. Would be interested in having CAP and Board come together to get to know each other better. Maybe also with community involvement. CAPs comments have echoed that would be good to get together monthly with the Board.

Next CAP meeting Oct 26 - Sara will send the package out to the Board as well.

The Board may want to use CAP and the Public for input into the strategic plan. How? Discussion held on how do we involve the public, what do we want their input on?

5.0 Old Business

6.0 New Business

6.1 Q2 & Q3 Financial Statements –

Not attached due to an issue with Sage which caused a delay. As well, the way the Airport was included wasn't correct, needs a bit of time to sort out. Included information from Chequing account for Q2.

MOTION: To receive chequing account statements for Q2 – CARRIED

6.2 Special Meeting – Sensitive harvest area

Meeting to discuss sensitive harvest issue – suggestion it should be with the Board to meet first for fact finding.

Earlier motion made and meeting is planned for: 9:30 – 3:30 Friday, November 3

Agenda for meeting to be done by Governance Committee. Would like to see map and potential blocks. Also age class distribution by operating area.

Question regarding if it will be enough time, to include this cut plan for the release of the Operations Plan for Nov 20.

7.0 Correspondence

None

8.0 Next meeting: Friday, November 3, 2023 – 9:30 – 3:30– Special Meeting
Monday, November 13, 2023 – 4pm – Regular Meeting

Meeting Adjourned at 5:42 pm